

Position Description

Position	Allied Health Clinician
Reporting to	Senior Allied Health Clinician
Division	Consumer Directed Care
FTE	Full time
Location	As required

Organisation

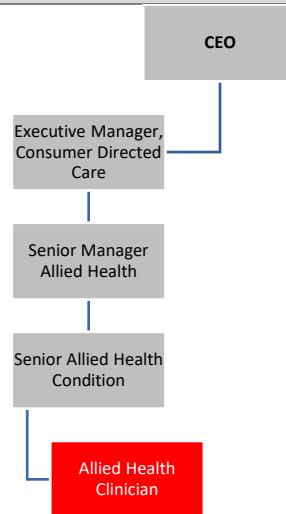
MS Plus, is the go-to provider of information, advice and support for people affected by multiple sclerosis and other neurological conditions. We're a combined entity of the ACT, NSW, Victoria, and Tasmania with over 60 years' insight into how to live well with progressive neurological conditions.

Role Purpose

The Allied Health Clinician will provide person-centred Allied Health services to consumers, ensuring positive outcomes and experience for consumers and their families / carers.

MS Plus Allied Health services include NDIS, Aged Care, Employment Support and private services. In this role you may work either within a specific MS Plus Service or across multiple services. This will be discussed and agreed with you as part of your role ongoing.

Team structure



Key Responsibilities

Key focus area	Success factors
Strategic / Organisational Responsibilities	<ul style="list-style-type: none"> Apply a wellbeing and reablement lens that utilizes a strengths-based and capacity building approach to recognize and build on consumer's existing skills and resources. Promote MS Plus Allied Health services to prospective consumers. Work collaboratively and effectively with other service providers within the support system to ensure positive consumer outcomes.

	<ul style="list-style-type: none"> Promote continuous improvement and best practice within the sector to ensure consumer directed care To strive for solutions that proactively manage the balance between consumer/service risks and maximize outcomes Responsible of the provision of high-quality services within a variety of funding and legislative models, including but not limited to; NDIS, Aged Care and Disability Employment Services Complete comprehensive assessments, identification of opportunities and barriers to enhance outcomes related to goals, independence, employment, and wellbeing as appropriate to allied health qualification Application of clinical reasoning and justification to develop and/or implement recommendations Collaboration with key stakeholders to maximise positive outcomes for consumers High level understanding of applicable legislation, policies, procedures and guidelines.
Key focus area	Success factors
Operational / Administrative Responsibilities	<ul style="list-style-type: none"> Application of discipline specific Allied Health knowledge to develop, plan, and implement individualised Assessments and Management Plans that meet the needs of consumers and comply with their specific funding requirements, utilising a person- centred approach. Develop, review, and reassess consumer goals together with the consumers, and their support network where appropriate. Manage portfolio of consumers and assist other team members as needed Comply with Federal, State, local legal certification requirements such as the National Disability Insurance Scheme Quality and Safeguarding Framework, Disability Employment Service Deed and MS Plus compliance framework Manage and ensure services are operating within the approved individual budget with regular accurate financial reporting and reconciliation. Provide culturally appropriate services. Participation in Professional Development specific to each area of service provided to ensure provision of specialist knowledge
Key focus area	Success factors
People Leadership/ Relationship Management	<ul style="list-style-type: none"> Create professional relationships with consumers to provide consumer centric support Collaborate and share information within MS Plus to support policy development, the continuity and enhancement of service delivery, and the achievement of MS Plus' strategic objectives. Engage with all relevant stakeholders to inform our business planning and decision-making processes. Positively and constructively represent the organization to external contacts at all opportunities. Be transparent in decision-making processes. Be loyal and committed to implementing the decisions made by the Team in support of MS Plus' strategic objectives.

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Key Contacts	<ul style="list-style-type: none"> • Executive Manager Consumer Directed Care • Senior Manager Allied Health • Senior Manager NDIS • Senior Manager ESS • Senior Manager Aged Care • Service Delivery Managers in NDIS, ESS and Aged Care • Senior Manager Quality, Safety and Innovation • Service Delivery Managers within ESS and NDIS • Senior PT/OT, Team Leaders and ESS specialist Advisors as applicable • Professional Associations
Key focus area	Success factors
Compliance and Professional Conduct	<ul style="list-style-type: none"> • Compliance with NDIS Practice Standards, MS Plus policies and fair work legislation

Qualifications/Work Experience	
Essential	Tertiary Qualifications in relevant Allied Health field and registration with AHPRA or eligibility for membership with professional association
Desirable	

Knowledge and Key Selection Criteria	
Essential	<ul style="list-style-type: none"> • Demonstrated understanding of the needs of people living with neurological conditions. • Demonstrated ability to create and implement consumer directed services, with a particular focus on working with consumers from culturally and linguistically diverse backgrounds. • A current Driver's License
Desirable	<ul style="list-style-type: none"> • Experience in a not-for-profit organisation.

Key Competencies	
Key Focus Area	Demonstrated competency
Creativity and Innovation	Identifies opportunities to do things better, develops ideas with others and assists with the implementation of changes
Reflective Practice	Applies organisational practice models, procedures, policies, and relevant legislation when working with consumers.

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Knowledge of Consumer Issues	Maintains awareness of consumer/ customer needs.
Consumer Outcomes	Supports consumers to achieve their goals or aspirations through provision of quality service.
Client Confidentiality and Dignity	Respects and protects client/consumer confidentiality
Time Management	Demonstrates punctuality and meets agreed schedules and timelines.
Taking Responsibility	Takes responsibility for work outcomes and enacts authority as defined in position description.
Problem Solving	Uses appropriate judgement and uses established strategies to solve routine problems.
Achieving Results	Supports program and project team members to achieve defined outcomes
Contracts / Records Management	Records relevant data for contract administration and regulatory/policy documentation requirements
Conflict Management	Considers the views of others, shares own views and cooperates in resolving differences to achieve cohesion
Quality, Risk, Safety, Legislative compliance	<ul style="list-style-type: none"> • Ensures own work meets MS Plus' quality requirements. • Ensures that risks, hazards, and incidents are identified and reported in own work context. • Ensures safety of self and others in work environment • Is aware of relevant legislation and licencing requirements and ensures compliance in work practices.
Purpose and Values Aligned	<ul style="list-style-type: none"> • Maintains enthusiasm and understands own role in achieving MS Plus' Aspiration, Purpose and Strategic Direction. Behaviour aligns with MS Plus values.
Written and Oral Communication	<ul style="list-style-type: none"> • Provides accurate written information using forms, log-books and templates appropriate to the task. • Speaks respectfully and explains issues and information clearly to consumers and colleagues.
Interpersonal skills	Demonstrates self-awareness and active listening and asks appropriate questions when dealing with consumers and colleagues.
Personal Attributes	
Client Focused	<ul style="list-style-type: none"> ○ Prioritises needs of clients, consumers, and customers. ○ Aims for best outcomes for clients, consumers, and customers. ○ Is outcome focused.

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	<ul style="list-style-type: none"> ○ Follows through with commitments.
Collaborative	<ul style="list-style-type: none"> ○ Treats colleagues with respect and compassion ○ Gives feedback in a timely and respectful way ○ Works with others to achieve common goals ○ Engenders a spirit of teamwork ○ Inspires trust
Resilient and Adaptive	<ul style="list-style-type: none"> ○ Recovers from setbacks ○ Overcomes obstacles and impediments ○ Learns from experience and identifies areas for self-development ○ Adapts to changing circumstances in the workplace ○ Prioritises work and addresses what is most important ○ Takes advantage of new and emerging opportunities
Determined and Self Disciplined	<ul style="list-style-type: none"> ○ Researches options and sets a clear path. ○ Deals with obstacles and impediments. ○ Has clear goals. ○ Manages own time to achieve key outcomes ○ Avoids distraction and diversions

Employment Screening

Appointments within MS Plus are subject to the satisfactory completion of a police check (All), a Working with Vulnerable People check (WWVP) ACT & Tasmania, an NDIS National Worker Screening Check (NDISWC) and/or a Working with Children check (WWCC) where applicable to the role; plus character/performance reference checks. In some roles, work may not be attended if the required screening employment checks have not been completed/cleared. Appointees whose role requires an NDISWC and/or a WWCC must provide a successful/cleared check if they already have one or apply for one on appointment. Costs associated with these checks are the responsibility of the appointee. All appointments are subject to the disclosure of any relevant employment history of formal disciplinary action for improper or unprofessional conduct taken by current or previous employers or any other integrity body within or outside Australia.

Required screening

<input checked="" type="checkbox"/>	Police Check	<input checked="" type="checkbox"/>	International Police Check
<input type="checkbox"/>	WWVP (ACT/TAS)	<input type="checkbox"/>	WWCC
<input checked="" type="checkbox"/>	Right to work in Australia	<input checked="" type="checkbox"/>	NDISWC
<input type="checkbox"/>	Relevant vaccination records	<input type="checkbox"/>	Other

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Acknowledgment

I accept this position description as detailed above and understand that it may be reviewed regularly and may need to be amended occasionally due to variations in responsibilities and organisational requirements.
 I have been made aware how to access MS Plus policies and procedures for future reference.
 I am aware that should I be in any doubt about the interpretation of a policy or procedure I should consult my immediate Manager or a People Culture Quality representative.

<i>Signed Employee</i>	<i>Date</i>
<i>Signed Manager</i>	<i>Date</i>

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